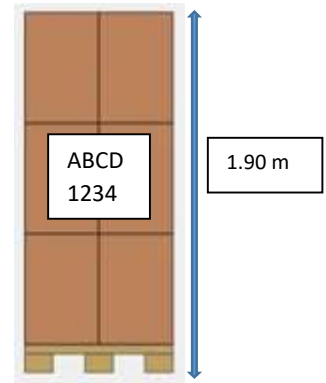


Supplier data sheet – Goods delivery at MEDEWO/RAUSCH (CH-Meisterschwanden, AT-Wallern, DE-Augsburg)

1.) Palletizing / Loading:

- Pallet height:** max. 1.90m, incl. pallet
(deviation by agreement)
- Protrusion:** Avoid pallet protrusion whenever possible.
In exceptional cases, send advance information to MEDEWO/RAUSCH stating whether access length or access width.
- Type of pallet:** Wooden Euro pallets in exchange or alternatively one-way wooden pallets (no inferior or damaged pallets).
Please provide information in advance as to which type is used.
- Labelling:** Neutral pallet labels / pallet flags attached to front and back with MEDEWO/RAUSCH article number, article description and quantity.
- Securing:** Securing of goods by means of strap and/or foils (stretch, shrink).
Use neutral pallet intermediate / supports.
- Protection:** Weather protection on top by means of neutral cover (paper, cardboard, wood, foil) mandatory. Sensitive surfaces such as white cardboard additionally by wrap-around foils.
- Loading:** It must be loaded on the transport vehicle in such way that unloading from behind is possible, i.e. pallets must be accessible from all sides.



2.) Sub-packaging:

- Design:** Adjust packaging of units to the packaged goods and avoid cavities.
- Labelling:** Labelling of the individual packaging units with...
- MEDEWO/RAUSCH article number
 - article description
 - quantity indication of unit + sub-units, e.g. 1000 pcs./cart.; 100 pcs./bundle
 - date of manufacture, batch number (if necessary)
 - MEDEWO/RAUSCH logo and website(s)



3.) Order confirmation:

Point in time: At the latest 1 day after order in writing by email to orderer.

4.) Delivery:

Vehicle: Delivery by truck, motor vehicle, articulated lorry (no Sprinter transporters), so that ramp unloading is possible.

Notification: **Delivery to Austria and Switzerland:**

For deliveries of 5 pallets or more, a time slot must be booked at <http://www.cargoclix.com/medewo> no later than 24 hours before delivery. If there are any changes to the reserved time slot, this must also be edited and changed via <http://www.cargoclix.com/medewo>. For short-term changes (less than 24 hours before planned delivery), you must contact the local incoming goods management:

CH: CH-WE@medewo.ch, Tel. +41 (0)56 676 72 99

AT: wareneingang@medewo-gruppe.com, Tel. +43 (0)7249 48000

Delivery to Germany:

Deliveries of 3 pallets or more must be notified to our incoming goods department by phone or email at least 48 hours before delivery. For short-notice notifications or changes to existing notifications, contact by phone or email is mandatory.

DE: T.Wareneingang@rausch-packaging.de, Tel. +49 (0)821 455 423 86

Delivery note: No acceptance of goods possible without delivery note with the following contents:

- MEDEWO/RAUSCH article number
- article description
- quantity / packaging unit; quantity / pallet; total quantity
- any certifications, e.g. FSC, PEFC, etc.
- MEDEWO/RAUSCH order number, "EB..."

Goods receiving:	CH:	Mon-Fri	07:30 – 11:30, 13:00 – 16:00
	AT:	Mon-Thu	07:30 – 11:30, 13:00 – 15:30
		Fri	07:30 – 11:00
	D:	Mon-Thu	07:30 – 11:30, 13:00 – 15:30
		Fri	07:30 – 11:30, 13:00 – 15:00

5.) Invoice:

Invoicing: By email to CH: invoice_ch@medewo.ch
AT: invoice@medewo.at
DE: invoice@medewo.de

or in exceptional cases by mail.