

Supplier data sheet – Goods delivery at MEDEWO/RAUSCH (CH-Meisterschwanden, AT-Wallern, DE-Augsburg)

1.) Palletizing / Loading:

Pallet height: max. 1.90m, incl. pallet
(deviation by agreement)

Protrusion: Avoid pallet protrusion whenever possible.
In exceptional cases, send advance information to
MEDEWO/RAUSCH stating whether access length or
access width.

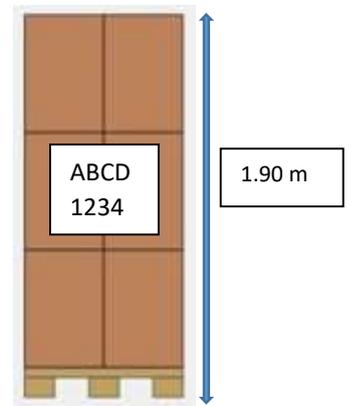
Type of pallet: Wooden Euro pallets in exchange or alternatively
one-way wooden pallets (no inferior or damaged pallets).
Please provide information in advance as to which type
is used.

Labelling: Neutral pallet labels / pallet flags attached to front and back with
MEDEWO/RAUSCH article number, article description and quantity.

Securing: Securing of goods by means of strap and/or foils (stretch, shrink).
Use neutral pallet intermediate / supports.

Protection: Weather protection on top by means of neutral cover (paper,
cardboard, wood, foil) mandatory. Sensitive surfaces such as white
cardboard additionally by wrap-around foils.

Loading: It must be loaded on the transport vehicle in such way that
unloading from behind is possible, i.e. pallets must be accessible
from all sides.



2.) Sub-packaging:

Design: Adjust packaging of units to the packaged goods
and avoid cavities.

Labelling: Labelling of the individual packaging units with...
- MEDEWO/RAUSCH article number
- article description
- quantity indication of unit + sub-units,
e.g. 1000 pcs./cart.; 100 pcs./bundle
- date of manufacture, batch number
(if necessary)
- MEDEWO/RAUSCH logo and website(s)



3.) Order confirmation:

Point in time: At the latest 1 day after order in writing by email to orderer.

4.) Delivery:

Vehicle: Delivery by truck, motor vehicle, articulated lorry (no Sprinter transporters), so that ramp unloading is possible.

Notification: **Delivery to Austria and Switzerland:**

For deliveries of 5 pallets or more, a time slot must be booked at <http://www.cargoclix.com/medewo> no later than 24 hours before delivery. If there are any changes to the reserved time slot, this must also be edited and changed via <http://www.cargoclix.com/medewo>. For short-term changes (less than 24 hours before planned delivery), you must contact the local incoming goods management:

CH: Mirco Langone, CH.WE@medewo.ch, Tel. +41 (0)56 676 72 99

AT: Clarissa Grabmair, c.grabmair@medewo.at, Tel. +43 (0)7249 48000

Delivery to Germany:

Deliveries of 3 pallets or more must be notified to our incoming goods department by phone or email at least 48 hours before delivery. For short-notice notifications or changes to existing notifications, contact by phone or email is mandatory.

DE: T.Wareneingang@rausch-packaging.de, Tel. +49 (0)821 455 423 86

Delivery note: No acceptance of goods possible without delivery note with the following contents:

- MEDEWO/RAUSCH article number
- article description
- quantity / packaging unit; quantity / pallet; total quantity
- any certifications, e.g. FSC, PEFC, etc.
- MEDEWO/RAUSCH order number, "EB..."

Goods receiving:

CH:	Mon-Fri	07:30 – 11:30, 13:00 – 16:00
AT:	Mon-Thu	07:30 – 11:30, 13:00 – 15:30
	Fri	07:30 – 11:00
D:	Mon-Thu	07:30 – 11:30, 13:00 – 15:30
	Fri	07:30 – 11:30, 13:00 – 15:00

5.) Invoice:

Invoicing: By email to

CH:	invoice_ch@medewo.ch
AT:	invoice@medewo.at
DE:	invoice@medewo.de

or in exceptional cases by mail.